

**SRI LANKAN TOURISUM DEVELOPMENT AUTHORITY
PLANNING & DEVELOPMENT DIVISION**

LEASING OUT OF REST HOUSES

IN BATHTHULUOYA, RAGALA, NALANDA, ANAMADUWA, WEERAKETIYA, GALGAMUWA& HIRIPITIYA

APPLICATION FORM

1. Name of the Rest House Applied for:
2. a) Names of the Applicant:
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.....
b) Address:
.....
c) Contact details: Name :
Mobile :
Home :
Office :
E-mail :
3. if a company, state the name of the company, names, & address of directors
Company Name:
Address :
.....

Directors

Contact No.

Name

a.
.....

a.
.....

b.
.....

b.
.....

c.
.....

c.
.....

(Please attach a copy of Business Registration / Company Registration as Annexure I)

4. **Does the applicant owned any other business in operation :**
(State Name Address and the main activities of the business. Please provide documentary evidences)

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5. **Names of Bankers of applicant :** (Please provide bank statements of last 6 months)

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6. **Details of proposed developments**
(Please attach sketches of Layout Plans, Architectural Views, Floor Plans and Certified BOQ etc. as Annexure II)

a) Name of the project:

b) A brief about the project components

Floor area of the reception:

No. of bed rooms :

Room sizes including attached wash rooms:

Floor area of the restaurant including proposed number of covers:

Floor area of the kitchen:

No. of common wash rooms:

Floor area of store rooms:

Floor area of staff accommodation:

Other facilities. (Attach a separate sheet if required)

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(All above requirements should be aligned with the requirements under "A" Grade Guest House stipulated in the Gazette Notification No. 1096/6 dated 06th September 1999)

c) Expected No. of Employees – Regular/ Permanent:

Contract/ Casual:

d) Construction period: Months:

e) Proposed date of Commencement of commercial Operations:

7. **Estimated Investment**

Proposed Monthly Rent: Rs.....

Estimated investment for site development work Rs.....

Source of Finance: (In SL Rs. Or otherwise please state)

	Foreign	Local
Eqity (Own Capital)
Loan (Borrowed Capital)
Other

Total _____

Please attached full financial analysis / expected cash flow for the 1st two years of operations:

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(Please attach separate sheet as **Annexure III**)

If the investor is a company please submit Audited Accounts of previous 3 years (2018, 2022, & 2023) / or for individual person submit bank statement for last 3 years

(Please attach separately sheet as **Annexure IV**)

8. **Applicant's Experience in travel & tourism** (in point form and attach a separate sheet if required)

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9. **Proposed Promotional/ Marketing Plan** (Briefly explain and attach a separate sheet if required)

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10. General Terms

- i. I agree to pay monthly lease and respective bid value to SLTDA one week before to the due date. (YES/NO)
- ii. I hereby agreed not to sub lease whole or section of the property. (YES/NO)
- iii. I agreed to hand over the property if any payment delayed over six months. (YES/NO)
- iv. I agreed to protect the property with no damages or encroachments. (YES/NO)
- v. I do agree not to add or alter any structure to the building without prior approval of the SLTDA (YES/NO)

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Signature of Applicant:

Date

Name:

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ID No: